St Paul's
COLLEGIATE SCHOOL

HAMILTON | DAY | BOARDING | TIHOI



ORIENTATION FOR 2027

A helpful guide to start your journey with us

STARTING AT ST PAUL'S COLLEGIATE SCHOOL

Our 'Parents' tab on the St Paul's website contains important information for families, including details about starting at St Paul's. As the school year approaches, key information about the first day will be available there, and you'll also receive an email with the same details. Students should bring their Chromebook or laptop on the first day to be set up on the network, and they will be assigned a personalised email address for use with Google Classroom. See below regarding BYOD devices for each year level.

SCHOOL ABSENCES

Day students notify the office before 8.00am; boarding students notify the housemaster and also the office. Notification for absence can be made by one of the following methods:

1. The School App (Skool Loop) **2.** Email absences@stpauls.school.nz and copy in the housemaster

3. Phone 07 957 8899 and press 1 to leave an absence message

STATIONERY

Year 9 stationery packs are distributed at the beginning of the year and charged to the student's school account. Senior students may also purchase required stationery from The School Shop. Lists are distributed in each class once the year begins. For the first few days, students should bring pens to school to use until stationery is purchased.

HOUSE LIFE AND HOUSE COMPETITIONS

Each house has a housemaster who provides pastoral care for the students. There are also deputy housemasters. The housemaster will be your main point of contact regarding your child. All students participate in inter-house competitions throughout the year; the competition houses include girls and boys for these events.

LUNCH AND THE TUCK SHOP

All students enjoy lunch in the Dining Room each day (compulsory for all students). The weekly menu is available on the 'Parents' tab of our website. St Paul's also has a Tuck Shop that opens during morning tea and after school. Payment at the Tuck Shop is by card only (no cash or Apple Pay). Boarders have morning and afternoon tea provided at the Dining Room each day.

EXEAT WEEKENDS AND IN-WEEKENDS

The school is closed during exeat weekends, for both day and boarding students. These extended weekends provide families time together while the school and boarding are closed. These weekends are shown on the website calendar. In-weekends are compulsory for boarding students only, where boarders must stay in the boarding house for the weekend. The housemaster will advise whether it applies to all boarders or just Year 9 students.

TIMETABLE AND DAILY BELL TIMES

The School runs on a ten-day timetable. Below are the start and end times for each school day. Check the 'Parents' tab on our website to see more details of the daily timetable.

Day	Start Time	End Time
Monday, Tuesday, Thursday and Friday	8.00am	3.30pm
Wednesday	8.45am	3.30pm

BYOD DEVICES AND MOBILE PHONES

All students are required to bring a device with a full keyboard to school. Year 9 and 10 students are required to bring a Chromebook and Year 11 - 13 students may bring a laptop. For model recommendations, please look at our BYOD guidelines on the 'Parents' tab of the website.

St Paul's does not permit mobile phones or smart devices to be used or be visible on our campus between 8.00am – 3.30pm. For full regulations, see 'School Rules and Regulations' on our 'Parents' tab on the website.

UNIFORM AND APPEARANCE

The formal school uniform, known as 'number ones,' is worn on Mondays and Fridays, except during warmer weather in Term 1, when students may wear greys on Mondays. Greys are worn on Tuesday, Wednesday, and Thursday, with 'number ones' required for special occasions as advised during the term. Please see the website 'Parents' tab for uniform information. The School Shop stocks all uniform. New students can make a booking online for a fitting.

FORTNIGHTLY REPORTS AND PARENT TEACHER INTERVIEWS

All parents receive fortnightly reports via email that give a brief and concise idea of how their child is performing in class. Twice a year, parents receive a full report and are invited to parent-teacher interviews.

At various times throughout the year there will also be a House report (Day students) or Boarding report included in the fortnightly reports.

SPORT

Sport is compulsory at St Paul's and all students are required to play a summer and winter sport. There is a clear expectation that students finish the full season of their chosen sport. An email will be sent at the start of the year for students to select sports options.

MUSIC

All Year 9 students learn a musical instrument and will make a selection prior to starting school. The cost of the lessons is charged to the school account and are approximately $35 per lesson. Students from all year levels interested in joining a music group or taking lessons with an itinerant teacher can sign up on a form sent at the end of the year.

TRANSPORT OPTIONS

There are several transport options for students to get to and from St Paul's Collegiate School, including Intercity travel, independent shuttle providers, cycling, own vehicle and daily bus routes. For full details, please refer to the 'Parents' tab on our website. If dropping off your child at school, please use the designated drop-off zone and avoid driving past the Chapel entrance.

Parents looking for carpool options should join the Facebook Group, 'St Paul's Carpool Community'.

PAYMENT OF FEES

In early November, the school sets the fees for the following year and informs families via email, including payment options and 4% discount for prompt payment details. Fees are billed and emailed to account holders in ten monthly installments, starting in December and due by the 20th of the following month.

SCHOOL RULES AND POLICIES

Students and parents are expected to be familiar with the School Rules, which outline behaviour and personal presentation standards. These rules apply whenever students are under the School's authority, and include a no vaping or smoking policy. For full details, please refer to the 'School Rules and Regulations' on our website found on the 'Parents' tab.

www.stpauls.school.nz/page/school-rules

REQUESTING LEAVE

To request leave from school for more than three school days, please email the Headmaster with your request via the Executive Assistant: **EA@stpauls.school.nz**. Where possible, please email this request well in advance of the leave dates.

To request leave for less than three days, please contact the housemaster.

SCHOOL CALENDAR AND KEY DATES 2027

Our website's calendar is regularly updated with key dates through the end of 2027.

KEY DATES 2027:

- **Sunday 24 January –** All new boarding students arrive (arrive wearing number one uniform)
- **Sunday 24 January** - Function for parents of new students
- **Monday 25 January** - Induction Day for all new boarders and new senior day girls
- **Tuesday 26 January** - Orientation Day for all new students (day and boarding)
- **Wednesday 27 January** - Poowhiri and first day of Term 1 for all students
- **30 Jan and 31 Jan** - Boarders in-weekend (compulsory for all boarding students, optional leave on Monday, Anniversary day)

www.stpauls.school.nz

**St Paul's adheres to the Waikato-Tainui spelling protocols, which replace the use of the macron with double vowels. This approach reflects the school's commitment to honouring local Maaori language traditions.*

HOW YOU WILL BE KEPT INFORMED

- **Weekly School Notices:** Key dates and announcements, sent every Wednesday via email
- **Website:** News, calendar and parent info - stpauls.school.nz – visit regularly
- **School App:** Submit absences, check calendar dates and receive notifications. Download the Skool Loop App on the Apple App Store or Google Play and register for St Paul's Collegiate School
- **The Month That Was:** Student success stories and event highlights, emailed and posted on social media at the end of each month
- **Social Media:** Student success and community announcements on Instagram and Facebook – follow us
- **Parent Portal:** Student information, timetable, calendar and important links (log-in information sent in January)

instagram.com/ stpaulscollegiateschool

facebook.com/ stpaulscollegiateschool

UPCOMING COMMUNICATIONS

Please note you will hear from us via email regarding these important communications.

NOVEMBER-DECEMBER 2026

- Consent2Go (medical information)
- Subject selection (juniors)
- Summer events (e.g.cricket trials, Music Camp)
- Function for parents of new students
- Boarding details (if applicable)

JANUARY 2027

- Reminder for the function for parents of new students
- Consent2Go (trips)
- Welcome from the Headmaster (two weeks before Term 1)
- Parent portal access
- Back-to-school newsletter
- Sports registration and housemaster updates
- School policies newsletter